

Downtown BIA Board of Directors | MINUTES

Meeting date | time 2/10/2016 5:00 PM | Meeting location 4342 Queen Street, Niagara Falls

Meeting called by Board of Directors
Type of meeting Monthly Board Meeting
Facilitator Chris Dabrowski-Vice Chairman
Note taker Nemanja Kuntos, GM
Timekeeper Nemanja Kuntos, GM

Attendees

Chris Dabrowski – Vice Chairman | Julio Batres-Gavidia - Treasure | Ron Charbonneau | Tony Barranca | Amanda MacKenzie | Sarah Fenn

Absentees

Mayor Jim Diodati | Sal DiPietro | Phil Ritchie-Chairman | Lisa Thomas

Guests:

AGENDA TOPICS

Time allotted | 5Min | Agenda topic **Welcome** | Presenter GM

Action items	Person responsible	Deadline
[Topic]	[Presenter]	[Date time]

Time allotted | 5Min | Agenda topic **Approval of Last Meeting Minutes** | Presenter GM

Discussion:

Motion: Approve the minutes from the January 13th meeting.

Motioned by Ron Charbonneau 2nd Amanda MacKenize, carried

Action items	Person responsible	Deadline
[Topic]	[Presenter]	[Date time]

Time allotted | 20min | Agenda topic **Correspondence / Announcements** | Presenter GM

Discussion: The Moose and Pepper owner advised that they are not set up to host AGM style meetings. They can only handle approx. 15 people at a time.

Motion: To hold the AGM at the Small Business Office located at 4321 Queen St. on February 24th at 5pm.

Motioned by: Chris Dabrowski 2nd by Sarah Fenn, carried

Conclusion:

Action items	Person responsible	Deadline
Fraud Forms need to be completed by all board members	GM	1/18/2016 12:00 AM

Time allotted | 10Min | Agenda topic **Jacob TeDesco Presentation** | Presenter Jacob Tedesco

Discussion: The presentation takes an in-depth look at the train bridge and its potential to become a pedestrian/eco friendly boarder crossing. There are many examples of this kind of initiative in Canada and abroad. We will continue to research until a presentation for council is ready.

Action items	Person responsible	Deadline
[Topic]		[Date time]

Time allotted | 40 Min | Agenda topic **Budget Discussion** | Presenters Chris Dabrowski

Discussion: Sarah Fenn believes we should keep the levy at 210K, reasoning is that we have not earned an increase and we need to be smart about how we spend the funds. Sarah believes we should be a working board that is fundraising for events. Chris Dabrowski wants everyone to be aware that keeping the levy the same may cause a shortfall that will not give us much to work with. Ron Charbonneau advises that he is having a hard time renting spaces and cannot afford an increase to the levy, he also advises that Sal DiPietro feels the same way. Amanda MacKenize believes an increase of 5% would help to avoid a shortfall.

Motion: To keep the levy at the current amount of \$210,000

Motioned by: Sarah Fenn 2nd by Tony Barranca, against Amanda MacKenzie

Action items	Person responsible	Deadline
[Topic]	[Presenter]	[Date time]

Time allotted | 10 Min | Agenda topic **New Business** | Presenters Lisa Thomas

Discussion: Ron Charbonneau says that Southend Electrical will not do any work for him until COD pays outstanding bill. Advised we need to change signing authority in order to cut another check.

Action items	Person responsible	Deadline
We need a COD meeting	Ron Charbonneau	[Date time]

Time allotted | 2 Min | Agenda topic **New Business & Adjournment** | Presenters GM

Discussion: Next board meeting is on March 9, 2016, AGM is on February 24th, 2016.

Action items	Person responsible	Deadline
[Topic]	[Presenter]	[Date time]

Resource persons: Nemanja Kuntos

Special notes:

Chairman approval: